

PHA Plans

Annual Plan for Fiscal Year 2001

SHREVEPORT HOUSING AUTHORITY

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Shreveport Housing Authority

PHA Number: LA - 048

PHA Fiscal Year Beginning: (mm/yyyy) 10/2001

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- ☒ Main administrative office of the PHA
2500 Line Ave, Shreveport, LA 71104
- ☒ PHA development management offices
1411 Milam Street; 2725 Southern Avenue; 5000 Armstrong Place ;
4619 Luciana Circle; 625 Barton Drive; 4223 Greenbriar Drive
- ☐ PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA 2500 Line Ave, Shreveport, LA 71104
- ☐ PHA development management offices
- ☐ PHA local offices
- ☒ Main administrative office of the local government
City of Shreveport, Department of Community Development, City Hall
Annex, 1237 Murphy Street, Room 314-A
- ☐ Main administrative office of the County government
- ☐ Main administrative office of the State government
- ☐ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA 2500 Line Ave, Shreveport, LA 71104
- ☐ PHA development management offices
- ☐ Other (list below)

Annual PHA Plan
PHA Fiscal Year 2000
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

☒ **Standard Plan**

Streamlined Plan:

- ☐ **High Performing PHA**
☐ **Small Agency (<250 Public Housing Units)**
☐ **Administering Section 8 Only**

☐ **Troubled Agency Plan**

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

Shreveport Housing Authority
2001 ANNUAL PLAN

Executive Summary

The Shreveport Housing Authority is using Year Two of its Plan to begin full implementation of the new policies developed during Year One. Among these are:

Admissions and Continued Occupancy Policy – Additional incentives for public housing families to move from welfare to work are an integral part of these policies, as are stronger rules governing resident responsibility. Further, the revision to the ACOP bring it into full compliance with all requirements of the Quality Housing and Work Responsibility Act.

Community Service – This policy and related procedures will guide the agency in the identification and certification of families required to abide by Community Service Requirements. It sets the parameters for an agreements between the SHA and local service agencies for the provision of meaningful work and education experiences aimed at encouraging them to make a significant change in the financial self-sufficiency of their families.

Section 8 Administrative Plan – The revisions document governing the administration of the Section 8 program will help the SHA more fully utilize its tenant-based Section 8 resources. It will also provide mechanisms to enable staff to assist voucher-holders in exercising greater choice in selecting suitable housing. The revisions also ensure greater compliance with applicable SEMAP performance standards.

Capital Improvements – The SHA is continuing with its aggressive program of physical improvements to the properties. Scattered Sites Housing Units are slated for comprehensive modernization. Barton Manor is slated for landscaping and sidewalk improvements while other developments will also receive some site improvements.

Resident Programs – Significant resources from the Capital Fund are slated to be used in support of Economic Self-Sufficiency programming. Funds will be used for education and training programs, community services program, homeownership training, and the physical security program.

Security – The Public Housing Drug Elimination Program will continue to be the primary source of funding for security-related and drug prevention activities. Physical improvements to enhance security (security cameras and monitoring) will be the primary focus of the SHA's security program this year.

Affordable Housing – The SHA will continue with its plan to develop affordable housing units on scattered sites through Public/Private Partnerships. The SHA will formalize its relationships with developers and begin laying out its plans for housing development.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

Table of Contents

	<u>Page #</u>
Annual Plan	
i. Executive Summary	1
ii. Table of Contents	2
iii. Housing Needs	6 - 12
1. Financial Resources	12 - 14
2. Policies on Eligibility, Selection and Admissions	14 - 24
3. Rent Determination Policies	24 - 29
4. Operations and Management Policies	29 - 31
5. Grievance Procedures	31 - 32
6. Capital Improvement Needs	32 - 34
7. Demolition and Disposition	34
8. Designation of Housing	35
9. Conversions of Public Housing	36 - 37
10. Homeownership	37 - 39
11. Community Service Programs	40 - 42
12. Crime and Safety	42 - 44
13. Pets (Inactive for January 1 PHAs)	44
14. Civil Rights Certifications (included with PHA Plan Certifications)	45
15. Audit	45
16. Asset Management	45 - 46
17. Other Information	46

Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- ☒ Admissions Policy for Deconcentration **(Filename: LA002a01)**
- ☒ FY 2001 Capital Fund Program Annual Statement **(Filename: LA002b01)**
- ☐ Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- ☐ List of Resident Advisory Members
- ☒ SHA Table of Organization **(Filename: LA002e01)**
- ☒ Resident Advisory Board List **(Filename: LA002f01)**
- ☒ Summary of Community Service Plan **(Filename: LA002g01)**
- ☒ Pet Policy **(Filename: LA002h01)**
- ☒ Summary of First Year Progress on 5-Year Plan: **(Filename: LA002i01)**

Optional Attachments:

- ☐ PHA Management Organizational Chart
- ☒ FY 2001 Capital Fund Program 5 Year Action Plan **(Filename: LA002c01)**
- ☒ Public Housing Drug Elimination Program (PHDEP) Plan **(Filename: LA002d01)**
- ☐ Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- ☐ Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
XX	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	Annual Plan
XX	State/Local Government Certification of Consistency with the Consolidated Plan	Component 18
XX	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require	Component 15

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	the PHA's involvement.	
XX	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI))) and any additional backup data to support statement of housing needs in the jurisdiction	Component 1: Statement of Housing Needs
XX	Most recent board-approved operating budget for the public housing program	Component 2: Statement of Financial Resources
XX	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Component 3 A: Policies Governing Eligibility, Selection and Admissions
XX	Section 8 Administrative Plan	Component 3 B: Policies Governing Eligibility, Selection and Admissions
XX	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Component 3 A 6: Policies Governing Eligibility, Selection and Admissions
XX	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Component 4 A: Rent Determination Policies
XX	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Component 4 A: Rent Determination Policies t
XX	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Component 4 B: Rent Determination Policies
XX	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Component 5: Operations and Maintenance
XX	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Component 6 A: Grievance Procedures
XX	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Component 6 B: Grievance Procedures
XX	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Component 7: Capital Improvement Needs

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Component 7: Capital Improvement Needs
XX	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Component 7 A; Capital Improvement Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Component 7 B: HOPE and PH Development
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Component 8: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Component 9 : Designation of Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Component 10: Conversion of Public Housing
XX	Approved or submitted public housing homeownership programs/plans	Component 11 A: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Component 11 B: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Component 12: Community Service & Self-Sufficiency
XX	FSS Action Plan/s for public housing and/or Section 8	Component 12: Community Service & Self-Sufficiency
XX	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Component 12: Community Service & Self-Sufficiency
XX	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Component 13: Safety and Crime Prevention
XX	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Component 16: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
XX	Names of Resident Advisory Board Members	Required attachment

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Location
Income <= 30% of AMI	13,045	5	5	3	1	4	4
Income >30% but <=50% of AMI	11,067	5	4	3	1	3	3
Income >50% but <80% of AMI	5,765	2	1	2	1	3	2
Elderly	20,000	5	5	N/A	3	2	2
Families with Disabilities	18,552	5	5	5	3	3	3
Race/Ethnicity Black/Non Hisp.	88,970	4	3	3	1	N/A	4
Race/Ethnicity White/Non Hisp	107,824	1	1	1	1	N/A	1
Race/Ethnicity American Indian/Eskimo	463	4	3	3	1	N/A	3
Race/Ethnicity Other	1,271	2	2	3	1	N/A	1

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- ☐ Consolidated Plan of the Jurisdiction/s : **City of Shreveport**
Indicate year: **2001 - 2003**
- ☒ U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset **(based on 1990 Census)**
- ☐ American Housing Survey data
Indicate year:
- ☐ Other housing market study

Indicate year:

☒ Other sources: (list and indicate year of information)

Shreveport Housing Authority Year 2001 Public Housing and Section 8 Waiting Lists

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	317		120
Extremely low income <=30% AMI	245	77.3%	
Very low income (>30% but <=50% AMI)	64	20.2%	
Low income (>50% but <80% AMI)	8	2.5%	
Families with children	214	67.5%	
Elderly families	9	2.8%	
Families with Disabilities	21	6.6%	
Race/ethnicity Black Non-Hisp.	295	93.1%	
Race/ethnicity White Non-Hisp.	22	6.9%	
Race/ethnicity			
Race/ethnicity			
Characteristics by			

Housing Needs of Families on the Waiting List			
Bedroom Size (Public Housing Only)			
1BR	103	32.5%	39
2 BR	134	42.3%	51
3 BR	72	22.7%	27
4 BR	8	2.5%	3
5 BR			
5+ BR			
<p>Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes</p> <p>If yes:</p> <p>How long has it been closed (# of months)? 27 MONTHS</p> <p>Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes</p> <p>Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes</p> <p>The waiting list is open to families that are displaced by code enforcement, veterans, elderly/disabled/handicapped, homeless and living in shelters, and in conformance with the court order, whites who will accept occupancy in predominantly black developments.</p>			

Housing Needs of Families on the Waiting List			
<p>Waiting list type: (select one)</p> <p><input checked="" type="checkbox"/> Section 8 tenant-based assistance</p> <p><input type="checkbox"/> Public Housing</p> <p><input type="checkbox"/> Combined Section 8 and Public Housing</p> <p><input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)</p> <p>If used, identify which development/subjurisdiction:</p>			
	# of families	% of total families	Annual Turnover
Waiting list total	359		200
Extremely low income <=30% AMI	Not available	Not available	
Very low income (>30% but <=50% AMI)	Not available	Not available	
Low income (>50% but <80% AMI)	Not available	Not available	
Families with children	314	87.5%	
Elderly families	0	0%	

Housing Needs of Families on the Waiting List			
Families with Disabilities	45	12.5%	
Race/ethnicity Black-Non Hisp.	343	95.5%	
Race/ethnicity White Non-Hisp.	10	2.8%	
Race/ethnicity Unknown	6	1.7%	
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes: How long has it been closed (# of months)? 48 months Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off-line
- ☒ Reduce turnover time for vacated public housing units

- ☒ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed finance development
- ☐ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☒ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☒ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- ☒ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- ☐ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☒ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- ☐ Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- ☒ Apply for additional section 8 units should they become available
- ☐ Leverage affordable housing resources in the community through the creation of mixed - finance housing
- ☐ Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- ☐ Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- ☐ Employ admissions preferences aimed at families with economic hardships
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- ☐ Employ admissions preferences aimed at families who are working
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- ☐ Seek designation of public housing for the elderly
- ☒ Apply for special-purpose vouchers targeted to the elderly, should they become available
- ☐ Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- ☐ Seek designation of public housing for families with disabilities
- ☐ Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- ☒ Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- ☒ Affirmatively market to local non-profit agencies that assist families with disabilities
- ☒ Other: (list below)

Utilize Project-Based Section 8 Vouchers for non-elderly disabled housing

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- ☐ Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- ☐ Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- ☒ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- ☒ Market the section 8 program to owners outside of areas of poverty /minority concentrations
- ☐ Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- ☒ Funding constraints
- ☐ Staffing constraints
- ☐ Limited availability of sites for assisted housing
- ☒ Extent to which particular housing needs are met by other organizations in the community
- ☒ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- ☒ Influence of the housing market on PHA programs
- ☐ Community priorities regarding housing assistance
- ☒ Results of consultation with local or state government
- ☒ Results of consultation with residents and the Resident Advisory Board
- ☐ Results of consultation with advocacy groups
- ☐ Other: (list below)

Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2001 grants)		
a) 1,280,652	1,071,619	
b) Public Housing Capital Fund	1,723,905	
c) HOPE VI Revitalization	0	
d) HOPE VI Demolition	0	
e) Annual Contributions for Section 8 Tenant-Based Assistance (certificates and vouchers)	7,829,048	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	214,094	
g) Resident Opportunity and Self-Sufficiency Grants	0	
h) Community Development Block Grant	0	
i) HOME	0	
Other Federal Grants (list below)		
<i>FSS Program Coordinator (application submitted)</i>	60,000	Sec 8 Supportive Service
<i>Section 8 Moderate Rehab</i>	1,570,113	Other Rent Assistance
2. Prior Year Federal Grants (unobligated funds only) (list below)		
<i>ROSS</i>	70,116	
<i>2000 Comprehensive Grant</i>	974,622	PH Capital Improvements
<i>1999 Comprehensive Grant</i>	454,545	PH Capital Improvements
<i>Shelter Plus Care</i>	182,472	Other Rent Assistance
3. Public Housing Dwelling Rental Income	1,235,210	PH Operations
4. Other income (list below)		
<i>PH Investments</i>	109,360	PH Operations
<i>PH Excess Utilities</i>	36,500	PH Operations
<i>PH Other Income</i>	402,550	PH Operations
5. Non-federal sources (list below)		
<i>I-49 Housing (net)</i>	15,165	Other affordable housing operations

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
Jackson Hts. Day Care	78,990	PH Supportive Service
Total resources	16,028,309	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- ☐ When families are within a certain number of being offered a unit: (state number)
- ☒ When families are within a certain time of being offered a unit: **90 Days**
- ☐ Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- ☒ Criminal or Drug-related activity
- ☒ Rental history
- ☐ Housekeeping
- ☒ Other (describe) **References from prior landlords**

c. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

Southern Research is the contractor for this service

e. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list
(select all that apply)

- ☒ Community-wide list
- ☐ Sub-jurisdictional lists
- ☐ Site-based waiting lists
- ☐ Other (describe)

b. Where may interested persons apply for admission to public housing?

- ☒ PHA main administrative office **(2500 Line Ave)**
- ☐ PHA development site management office
- ☐ Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

None

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?

If yes, how many lists? **N/A**

3. ☐ Yes ☐ No: May families be on more than one list simultaneously

If yes, how many lists? **N/A**

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)? **N/A**

- ☐ PHA main administrative office
- ☐ All PHA development management offices
- ☐ Management offices at developments with site-based waiting lists
- ☐ At the development to which they would like to apply
- ☐ Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- ☐ One

- ☐ Two
☒ Three or More

b. ☒ Yes ☐ No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- ☒ Emergencies
☐ Overhoused
☐ Underhoused
☒ Medical justification
☒ Administrative reasons determined by the PHA (e.g., to permit modernization work)
☐ Resident choice: (state circumstances below)
☐ Other: (list below)

c. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- ☒ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
☒ Victims of domestic violence
☐ Substandard housing
☐ Homelessness

- ☐ High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- ☐ Working families and those unable to work because of age or disability
☐ Veterans and veterans' families
☐ Residents who live and/or work in the jurisdiction
☐ Those enrolled currently in educational, training, or upward mobility programs
☐ Households that contribute to meeting income goals (broad range of incomes)
☐ Households that contribute to meeting income requirements (targeting)
☐ Those previously enrolled in educational, training, or upward mobility programs
☐ Victims of reprisals or hate crimes
☒ Other preference(s) (list below)

(These preferences are by court order)

Displaced through code enforcement; Veterans; Elderly, Disabled or Handicapped; Whites that accept housing in developments where their race does not predominate.

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

7 Date and Time

Former Federal preferences:

- 5 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
6 Victims of domestic violence
Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
☐ Veterans and veterans' families
☐ Residents who live and/or work in the jurisdiction
☐ Those enrolled currently in educational, training, or upward mobility programs
☐ Households that contribute to meeting income goals (broad range of incomes)
☐ Households that contribute to meeting income requirements (targeting)
☐ Those previously enrolled in educational, training, or upward mobility programs
☐ Victims of reprisals or hate crimes
☒ Other preference(s) (list below) **Mandated by Court Order**

- 1 Displaced through code enforcement**
2 Veterans
3 Elderly, Disabled or Handicapped
4 Whites that accept housing in developments where their race does not predominate

4. Relationship of preferences to income targeting requirements:

- ☐ The PHA applies preferences within income tiers
☒ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- ☒ The PHA-resident lease
☒ The PHA's Admissions and (Continued) Occupancy policy
☒ PHA briefing seminars or written materials
☒ Other source (list)
1. Code of Federal Regulations

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- ☐ At an annual reexamination and lease renewal
☒ Any time family composition changes
☐ At family request for revision
☐ Other (list)

(6) Deconcentration and Income Mixing

a. ☒ Yes ☐ No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. ☒ Yes ☐ No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply) **N/A**

- ☐ Adoption of site based waiting lists

If selected, list targeted developments below:

- ☐ Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

LA 2-1 Jackson Heights

LA 2-2 Wilkinson Terrace

- ☐ Employing new admission preferences at targeted developments

If selected, list targeted developments below:

- ☐ Other (list policies and developments targeted below)

- d. ☒ Yes ☐ No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

- e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- ☐ Additional affirmative marketing
☒ Actions to improve the marketability of certain developments

LA 2-1 Jackson Heights

LA 2-2 Wilkinson Terrace

- ☒ Adoption or adjustment of ceiling rents for certain developments
☐ Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
☐ Other (list below)

- f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- ☐ Not applicable: results of analysis did not indicate a need for such efforts
☒ List (any applicable) developments below:

LA 2-1 Jackson Heights

LA 2-2 Wilkinson Terrace

- g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- ☐ Not applicable: results of analysis did not indicate a need for such efforts
☒ List (any applicable) developments below:

LA 2-3 Hollywood Heights

LA 2-4 Greenwood Terrace

Component 3, (6) Deconcentration and Income Mixing

- a. ☒ Yes ☐ No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. ☒ Yes ☐ No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]
LA-1 Jackson Heights	270	All developments are subject to consent decrees or other resident selection and admission plans mandated by court action. This restricts the type of actions the SHA can take to achieve de-concentration.	This under-income property will be the subject of physical and safety improvements to enhance marketability to higher income tenants.
LA-2 Wilkinson Terrace	184	All covered developments are subject to consent decrees or other resident selection and admission plans mandated by court action. This restricts the type of actions the SHA can take to achieve de-concentration.	This under-income property will be the subject of physical and safety improvements to enhance marketability to higher income tenants.
LA 2-3 Hollywood Hts	131	All covered developments are subject to consent decrees or other resident selection and admission plans mandated by court action. This restricts the type of actions the SHA can take to achieve de-concentration.	This over-income property will be made available to all families on the waiting list, 75% of which are very-low income

LA 2-4 Greenwood Ter.	100	All covered developments are subject to consent decrees or other resident selection and admission plans mandated by court action. This restricts the type of actions the SHA can take to achieve de-concentration.	This over-income property will be made available to all families on the waiting list, 75% of which are very-low income
--------------------------	-----	--	---

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- ☒ Criminal or drug-related activity only to the extent required by law or regulation
- ☐ Criminal and drug-related activity, more extensively than required by law or regulation
- ☐ More general screening than criminal and drug-related activity (list factors below)
- ☐ Other (list below)
- b. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. ☐ Yes ☒ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- ☐ Criminal or drug-related activity
- ☒ Other (describe below)

No specific information regarding the applicant is shared. Landlords are told to perform their own screening and to contact the appropriate authorities for such information.

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- ☒ None
☐ Federal public housing
☐ Federal moderate rehabilitation
☐ Federal project-based certificate program
☐ Other federal or local program (list below)

- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- ☐ PHA main administrative office
☒ Other (list below)

Section 8 Administrator's Office located at 533 Jordan Street.

(3) Search Time

- a. ☐ Yes ☒ No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

(4) Admissions Preferences

- a. Income targeting

- ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- ☒ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☒ Victims of domestic violence
- ☐ Substandard housing
- ☒ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) **(These preferences are by court order)**

Displaced through code enforcement

Veterans

Elderly, Disabled or Handicapped

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

7 Date and Time

Former Federal preferences

- 6 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 5 Victims of domestic violence
- Substandard housing
- 4 Homelessness
- High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs

- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) **(These preferences are by court order)**
 - 1 Displaced through code enforcement**
 - 2 Veterans**
 - 3 Elderly, Disabled or Handicapped**

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- ☒ Date and time of application
- ☐ Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one) **Not Applicable**

- ☐ This preference has previously been reviewed and approved by HUD
- ☐ The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- ☐ The PHA applies preferences within income tiers
- ☒ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- ☒ The Section 8 Administrative Plan
(Section 8 Single Room Occupancy – SRO)
- ☐ Briefing sessions and written materials
- ☐ Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- ☐ Through published notices
- ☒ Other (list below)

Direct notification of agencies that serve the targeted populations

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- ☒ The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- ☐ The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0
☒ \$1-\$25
☐ \$26-\$50

2. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below: **Not Applicable**

c. Rents set at less than 30% than adjusted income

1. ☐ Yes ☒ No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?
2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below: **Not Applicable**
- d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)
- ☒ For the earned income of a previously unemployed household member
- ☐ For increases in earned income
- ☐ Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:
- ☐ Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:
- ☐ For household heads
- ☐ For other family members
- ☐ For transportation expenses
- ☐ For the non-reimbursed medical expenses of non-disabled or non-elderly families
- ☐ Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)
- ☒ Yes for all developments
- ☐ Yes but only for some developments
- ☐ No
2. For which kinds of developments are ceiling rents in place? (select all that apply)
- ☒ For all developments **(ceiling rents are differentiated based on unit size)**
- ☐ For all general occupancy developments (not elderly or disabled or elderly only)
- ☐ For specified general occupancy developments
- ☐ For certain parts of developments; e.g., the high-rise portion
- ☐ For certain size units; e.g., larger bedroom sizes

☐ Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- ☐ Market comparability study
- ☒ Fair market rents (FMR)
- ☐ 95th percentile rents
- ☐ 75 percent of operating costs
- ☐ 100 percent of operating costs for general occupancy (family) developments
- ☐ Operating costs plus debt service
- ☐ The "rental value" of the unit
- ☐ Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- ☐ Never
- ☒ At family option **(For changes resulting in a decrease in rent)**
- ☐ Any time the family experiences an income increase
- ☒ Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) \$100/month
- ☒ Other (list below)
 - **A new source of income to any family member, including any new additions to family composition.**
 - **Receipt of a deferred payment in a lump sum which represents the delayed start of a periodic payment such as unemployment or a deferral due to a dispute (such as back child support payments).**
 - **A household member who was reported as unemployed on the most recent certification or recertification obtains employment.**

g. ☐ Yes ☒ No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- ☐ The section 8 rent reasonableness study of comparable housing
- ☐ Survey of rents listed in local newspaper
- ☒ Survey of similar unassisted units in the neighborhood
- ☐ Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- ☒ At or above 90% but below 100% of FMR
Payment Standards are 90% of FMRs
- ☐ 100% of FMR
- ☐ Above 100% but at or below 110% of FMR
- ☐ Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- ☒ FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☒ The PHA has chosen to serve additional families by lowering the payment standard
- ☐ Reflects market or submarket
- ☐ Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply) **Not Applicable**

- ☐ FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☐ Reflects market or submarket

- ☐ To increase housing options for families
☐ Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- ☒ Annually
☐ Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- ☒ Success rates of assisted families
☐ Rent burdens of assisted families
☐ Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0
☒ \$1-\$25
☐ \$26-\$50

b. ☒ Yes ☐ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

Participants in the SRO and Homeless facilities are granted waivers exempt from the minimum rent requirements.

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

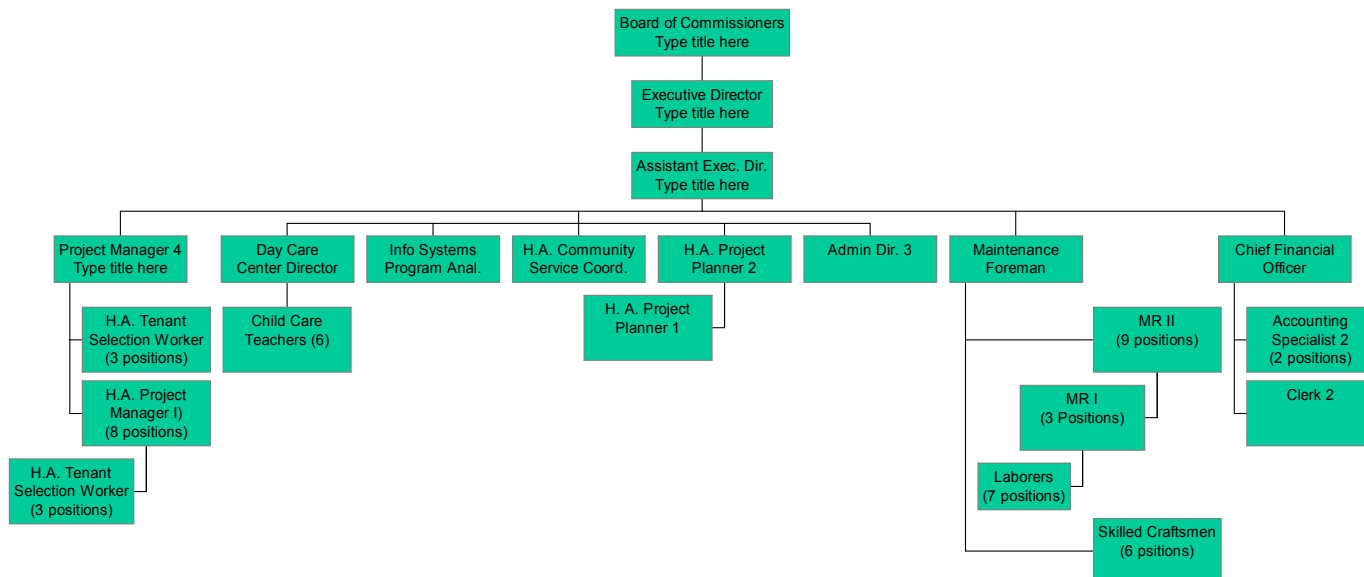
A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- ☐ An organization chart showing the PHA's management structure and organization is attached.
☒ A brief description of the management structure and organization of the PHA follows:

SHA TABLE OF ORGANIZATION



B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	851 Units	120
Section 8 Vouchers (<i>certificates and vouchers combined</i>)	1,990 Families	200
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	188 Units	
Special Purpose Section 8 Certificates/Vouchers (list individually) <i>Single Room Occupancy</i> <i>Shelter Plus Care</i>	82 Units 10 Families	8 4
Public Housing Drug Elimination Program (PHDEP)	851 units	N/A
Other Federal Programs(list individually)		
<i>Goodman Plaza</i> (<i>Section 8 New Const.</i>)	170	20
University Oaks	124	6

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)

Admissions and Continued Occupancy Policy

Dwelling Lease

Standby Maintenance Plan

Preventive Maintenance Plan

Grievance Procedures

Personnel Handbook

Tenant Handbook

- (2) Section 8 Management: (list below)

Section 8 Administrative Plan

Lease Addendum

Owner's Lease

Briefing Packet

HAP contract

HUD-Required Forms

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. ☐ Yes ☒ No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- ☐ PHA main administrative office
☒ PHA development management offices
☐ Other (list below)

B. Section 8 Tenant-Based Assistance

1. ☐ Yes ☒ No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- ☐ PHA main administrative office
☒ Other (list below)

Section 8 Administration Office at 533 Jordan St.

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- ☒ The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) **LA002b01**

-or-

- ☐ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a. ☒ Yes ☐ No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)
- b. If yes to question a, select one:
- ☒ The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) **LA002c01**
- or-
- ☐ The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- ☐ Yes ☒ No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - ☐ Revitalization Plan under development
 - ☐ Revitalization Plan submitted, pending approval
 - ☐ Revitalization Plan approved
 - ☐ Activities pursuant to an approved Revitalization Plan underway

- ☐ Yes ☒ No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
- If yes, list development name/s below:

☐ Yes ☒ No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

☐ Yes ☒ No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description **Not Applicable**

☐ Yes ☐ No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

7. Timeline for activity:
- Actual or projected start date of activity:
 - Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. ☒ Yes ☐ No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

LA 2-2 Wilkinson Terrace (60 units)

2. Activity Description

- ☐ Yes ☒ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	Wilkinson Terrace
1b. Development (project) number:	LA 2-2
2. Designation type:	
Occupancy by only the elderly <input checked="" type="checkbox"/>	
Occupancy by families with disabilities <input type="checkbox"/>	
Occupancy by only elderly families and families with disabilities <input type="checkbox"/>	
3. Application status (select one)	
Approved; included in the PHA's Designation Plan <input checked="" type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	

4. Date this designation approved, submitted, or planned for submission: (17/08/89)
5. If approved, will this designation constitute a (select one) Not Applicable <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 60
7. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. ☒ Yes ☐ No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

- ☐ Yes ☒ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name: Jackson Heights
1b. Development (project) number: LA 2-1
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input checked="" type="checkbox"/> Other (explain below) Assessment is planned to take place and be completed in FYE 2002

3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	Unknown at this time, pending the outcome of the Assessment.
4. Status of Conversion Plan (select the statement that best describes the current status)	Not Applicable
<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway	
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	
<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input checked="" type="checkbox"/> Other: (describe below) An assessment is being planned.	

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

- ☒ Yes ☐ No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S.

Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

☐ Yes ☒ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	Homeownership I
1b. Development (project) number:	LA 48 002-011
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input checked="" type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input checked="" type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission:	5h Program Approved 19/10/1999
5. Number of units affected:	11
6. Coverage of action: (select one)	<input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	Homeownership– Scattered Sites
1b. Development (project) number:	LA 2-3, 2-8, 2-9, 2-10
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input checked="" type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	

<input checked="" type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: 5h Program Approved 19/10/1999
6. Number of units affected: 88 6. Coverage of action: (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description: **Not Applicable**

a. Size of Program

- ☐ Yes ☐ No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- ☐ 25 or fewer participants
☐ 26 - 50 participants
☐ 51 to 100 participants
☐ more than 100 participants

b. PHA-established eligibility criteria

- ☐ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- ☐ Yes ☒ No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- ☒ Client referrals
- ☒ Information sharing regarding mutual clients (for rent determinations and otherwise)
- ☒ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- ☐ Jointly administer programs
- ☐ Partner to administer a HUD Welfare-to-Work voucher program
- ☐ Joint administration of other demonstration program
- ☐ Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- ☒ Public housing rent determination policies
- ☒ Public housing admissions policies
- ☒ Section 8 admissions policies
- ☐ Preference in admission to section 8 for certain public housing families
- ☐ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA

- ☐ Preference/eligibility for public housing homeownership option participation
- ☐ Preference/eligibility for section 8 homeownership option participation
- ☐ Other policies (list below)

b. Economic and Social self-sufficiency programs

- ☒ Yes ☐ No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Day Care	41 slots	Open enrollment	Project 2-1	general public
Headstart	18 Public Housing	Application	Projects 2-1,2 Provider - VOA	general public
Youth Sports League	49 PH residents	open registration	Projects 2-1,2 Provider - SHA	public housing
Youth Recreation		open	Projects 2-1,2 and City Parks. Provider- SHV Parks and Recreation	general public
Girl Scouts	35 PH residents	open	Projects 2-2,3,4,5,10	public housing
Boy Scouts	42 PH residents	open	Projects 2-2,3,4,5,10	public housing
Kids Club	20	open	Project 2-5. Provider - Willow Baptist Ch.	public housing
Bible Study	8	open	Project 2-2. Provider- Willow Baptist Ch.	public housing
After School Program	10	open	Projects 2-2,7,8,9	public housing and gen. public
Youth Mentoring	12	open	Project 2-1. Provider- 100 Men	public housing and gen. public
Reading for Youth		open	Project 2-1. Provider- AKA Sorority	public housing

Breast Cancer Awareness Seminar	40	open	All developments	public housing

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	60	55
Section 8	117	148

- b. ☒ Yes ☐ No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- ☒ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
 - ☒ Informing residents of new policy on admission and reexamination
 - ☒ Actively notifying residents of new policy at times in addition to admission and reexamination.
 - ☒ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
 - ☒ Establishing a protocol for exchange of information with all appropriate TANF agencies
 - ☐ Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- ☒ High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- ☒ High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- ☐ Residents fearful for their safety and/or the safety of their children
- ☒ Observed lower-level crime, vandalism and/or graffiti
- ☒ People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- ☐ Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- ☒ Safety and security survey of **residents (HUD Resident Service and Satisfaction Survey)**
- ☒ Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- ☐ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- ☒ Resident reports
- ☒ PHA employee reports
- ☒ Police reports
- ☐ Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- ☐ Other (describe below)

3. Which developments are most affected? (list below)

Jackson (2-1)
Wilkinson (2-2)

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- ☐ Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- ☒ Crime Prevention Through Environmental Design **(Security Cameras)**
- ☒ Activities targeted to at-risk youth, adults, or seniors
- ☒ Volunteer Resident Patrol/Block Watchers Program
- ☒ Other (describe below)

Hiring off-duty police; use of courtesy officers at Goodman Plaza

2. Which developments are most affected? (list below)

All developments with emphasis on Jackson Heights (2-1) and Wilkinson (2-2)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- ☐ Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- ☒ Police provide crime data to housing authority staff for analysis and action
- ☒ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- ☐ Police regularly testify in and otherwise support eviction cases
- ☒ Police regularly meet with the PHA management and residents
- ☐ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- ☐ Other activities (list below)

2. Which developments are most affected? (list below)

All developments with emphasis on Jackson Heights (2-1) and Wilkinson (2-2)

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- ☒ Yes ☐ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- ☐ Yes ☒ No: Has the PHA included the PHDEP Plan for FY 2001 in this PHA Plan?
- ☒ Yes ☐ No: This PHDEP Plan is an Attachment.
(Attachment Filename: **LA002d01**)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. ☒ Yes ☐ No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)

2. ☒ Yes ☐ No: Was the most recent fiscal audit submitted to HUD?

Audits for FYE 9/30/99 and FYE 9/30/00

3. ☒ Yes ☐ No: Were there any findings as the result of that audit?

4. ☒ Yes ☐ No: If there were any findings, do any remain unresolved?

If yes, how many unresolved findings remain? _____

For Audit of FYE 9/30/99 – Two (2) findings remain open

- Access to check signing device

- General Ledger History prints

For Audit of FYE 9/30/00 – Three (3) findings remain open

- Rent collections controls

- Tenant Files

- Selection from Waiting List

5. ☒ Yes ☐ No: Have responses to any unresolved findings been submitted to HUD?

If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. ☒ Yes ☐ No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- ☐ Not applicable
- ☐ Private management
- ☒ Development-based accounting
- ☐ Comprehensive stock assessment
- ☒ Other: (list below)

Capital Improvements at all developments

3. ☐ Yes ☒ No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. ☐ Yes ☒ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- ☐ Attached at Attachment (File name)
- ☐ Provided below:

Not Applicable

3. In what manner did the PHA address those comments? (select all that apply)

- ☐ Considered comments, but determined that no changes to the PHA Plan were necessary.
- ☐ The PHA changed portions of the PHA Plan in response to comments
List changes below:

- ☐ Other: (list below)
See Public Hearing Comments in additional information.

Not Applicable

B. Description of Election process for Residents on the PHA Board

1. ☐ Yes ☒ No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. ☐ Yes ☒ No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process **Not Applicable**

a. Nomination of candidates for place on the ballot: (select all that apply)

- ☐ Candidates were nominated by resident and assisted family organizations
☐ Candidates could be nominated by any adult recipient of PHA assistance
☐ Self-nomination: Candidates registered with the PHA and requested a place on ballot
☐ Other: (describe)

b. Eligible candidates: (select one)

- ☐ Any recipient of PHA assistance
☐ Any head of household receiving PHA assistance
☐ Any adult recipient of PHA assistance
☐ Any adult member of a resident or assisted family organization
☐ Other (list)

c. Eligible voters: (select all that apply)

- ☐ All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
☐ Representatives of all PHA resident and assisted family organizations
☐ Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)

City of Shreveport, LA Fiscal Years 2001 - 2003

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
☐ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.

- ☒ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

Page 15 of the Consolidated Plan outlines 6 major needs in the community. The SHA is addressing these needs by:

- Increase neighborhood and economic stability by encouraging homeownership
- Arrest housing and neighborhood deterioration through capital improvement
- Increase resource availability by applying for special use Section 8 funds
- Facilitate land assembly for renovation and redevelopment (No action on this item)
- Stimulate, support, and increase affordability and housing development through the use of project-based housing vouchers
- Increase special needs housing through the operation of Shelter Plus Care, SRO housing, and application for special use vouchers

- ☐ Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- Increasing the number of homeownership opportunities by providing Homebuyer Training Classes, providing downpayment assistance (P.44)
- Increasing economic stability by offering vocational and technical training for the unemployed (P. 57)4
- Increase housing assistance opportunities by supporting the SHA's applications for Section 8 vouchers (P. 57)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

HOUSING AUTHORITY OF THE CITY OF SHREVEPORT FY'2001 ANNUAL PLAN & CAPITAL FUND ANNUAL SUBMISSION PUBLIC HEARING VIEWS AND CONCERNS 6 JULY 2001

Comment Ms. Linda Jarrell complimented the Housing Authority of the City of Shreveport on its ability to secure additional Section 8 Housing Vouchers.

- Response** The Housing Authority of the City of Shreveport has submitted Section 8 Housing voucher applications in response to the U. S. Department of Housing and Urban Development Notice of Funding Availability and received an approximately cumulative total of 400 vouchers over the past two years.
- Comment** What funding source will be available or used by the developer in developing the turnkey housing project?
- Response** In the Housing Authority of the City of Shreveport's Request for Proposals for Developers to partner with the Authority in the complete development of a turnkey housing project, we are soliciting a developer that has the capability to file applications to secure funding various from: Louisiana Housing Finance Agency (tax credits), the City of Shreveport (Homes Funds and Community Development Block Grant), private financial institutions and the Authority will also be providing funds.
- Comment** How many units will be in the turnkey project?
- Response** The Authority employed a consulting firm to do a feasibility study on the proposed site, and their configuration on the site plan consisted of fifty (50) units. The units were a combination of single family dwellings and duplexes. The true member will be decided after a developer has been selected and a configuration of the site plan is finalized?
- Comment** Can you explain what turnkey-project means?
- Response** Under a turnkey project, the developer completes the construction of the project and the owner accepts it as ready for occupancy, the developer turn the keys over to the owner and is paid for the development cost.
- Comment** We are attending this hearing because we are concerned about the kind and type of structures that are proposed to be built on the Greenwood Road. You have answered our concerns in your speech. I would also like to ask will there be other projects?
- Response** Yes. However, this is the only project the Authority has in the planning stage at this time.
- Comment** Does the Housing Authority have a Memorandum-of-Understanding (MOU) with the Providence House in housing their homeless clients?

- Response** Yes. Earlier in the year the Executive Director of Providence House made a presentation to the Authority's Board of Commissioner and requested fifteen public housing units to be set aside for homeless clients graduating from Providence House educational and vocational training to assist in their voyage back into the mainstream. The Board adopted a resolution authorizing the Executive Director to enter into a MOU to house such clients. The clients are employed and hopefully on their path to homeownership. We currently house approximately ten (10) of those clients.
- Comment** Is the Housing Authority willing to enter into MOUs with other homeless providers?
- Response** Yes. Not only for public housing, but this extends to the Section 8 Housing Assistance Program. We are working with social service providers and developers.
- Comment** Does the Housing Authority keep track of what type of disability a person has when issuing a voucher for non-elderly with disability? I am concerned that the mentally disabled are not omitted.
- Response** No. We only make sure that the applicants categorized as disabled are eligible in accordance with Section 23 of the Social Security Act.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

Attachment A - Admissions Policy for Deconcentration - **Filename (LA002a01)**

Attachment B - Capital Fund Annual Statement - **Filename (LA 002b01)**

Attachment C - Capital Fund 5-Year Action Plan - **Filename (LA002c01)**

Attachment D - PHDEP Plan for Year 2001 - **Filename (LA002d01)**

Attachment E – Table of Organization - **Filename (LA002e01)**

Attachment F – List of Resident Advisory Board Members – **Filename (LA002f01)**

Attachment G – Summary of Community Service Plan – **Filename (LA002g01)**

Attachment H – Pet Policy – **Filename (LA002h01)**

Attachment I – Summary of First Year Progress on 5-Year Plan – **Filename (LA002i01)**

Attachment J – Annual Statement Performance and Evaluation Report – **Filename (LA002j01)**

PHA Plan Table Library

Optional Public Housing Asset Management Table

See Technical Guidance for instructions on the use of this table, including information to be provided.

Public Housing Asset Management								
Development Identification		Activity Description						
Name, Number, and Location	Number and Type of units	Capital Fund Program Parts II and III <i>Component 7a</i>	Development Activities <i>Component 7b</i>	Demolition / disposition <i>Component 8</i>	Designated housing <i>Component 9</i>	Conversion <i>Component 10</i>	Home-ownership <i>Component 11a</i>	Other (describe) <i>Component 17</i>

ATTACHMENT A

Admissions Policy for Deconcentration

The following admissions policy provides for Deconcentration of poverty and income-mixing by bringing higher income tenants into lower income projects and lower income tenants into higher income projects. This Deconcentration Policy is authorized under Section 513 of the Quality Housing and Work Responsibility Act of 1998 which amended Section 16 of the 1937 Housing Act to allow a public housing agency to establish and utilize income-mixing criteria for the selection of residents for dwelling units in public housing projects to meet Deconcentration objectives.

This policy is established based on a Deconcentration and income mixing analysis and is being implemented in a manner that does not prevent or interfere with the use of a site-based waiting list. The Deconcentration and income-mixing plan does not impose or require any specific income or racial quotas for any project or projects. Further, the Deconcentration objectives are consistent with QHWRA targeting objectives such that the public housing units made available for occupancy in any fiscal year to eligible families, not less than 40% shall be occupied by families whose incomes at the time of commencement of occupancy do not exceed 30% of the area median income.

The Admissions Policy for Deconcentration achieves its objectives through incentives and provides for family choice. The principle of family choice allows the family to have the sole discretion to determine whether to accept the incentive without adverse action on the part of the SHA. Notwithstanding, QHWRA permits the SHA to skip a family on the waiting list to reach another family to implement its Deconcentration policy without that act being considered an adverse action.

SHA will implement its Deconcentration policy by conducting an income assessment of participants:

- Determine and compare the relative tenant incomes of each development to the average income of the public housing participants;
- Identify what admissions policy measures or incentives, if any, are needed to align the development income mix with the income mix of all public housing participants;
- Ensure that such measures and incentives affirmatively further fair housing;
- Make any appropriate changes to the admissions policies;
- Implement measures and incentives to achieve stated Deconcentration goals; and
- Monitor results and suspend measures and incentives when on a site-by-site basis when goals are met.

In attaining its Deconcentration objectives, SHA will give preference to the following measures and incentives:

1. Measures to increase employment and higher wages of families in lower income developments including Section 3 opportunities, apprentice and self-sufficiency enrollment;
2. Needs assessment, self-sufficiency and job counseling for new admissions; and
3. Incentives for transfer families that accept moves that will further the goals of Deconcentration.

The SHA will apply Deconcentration incentives and measures to the admissions waiting list only to the extent that targeting goals are met and skipping is essential to attain Deconcentration goals.

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements Soft Costs	210,000.00			
4	1410 Administration	107,000.00			
5	1411 Audit	8,000.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	145,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	607,724.00			
10	1460 Dwelling Structures	468,000.00			
11	1465.1 Dwelling Equipment—Nonexpendable	80,000.00			
12	1470 Nondwelling Structures	40,000.00			
13	1475 Nondwelling Equipment	44,181.00			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	14,000.00			
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,723,905.00			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE	Residents Education & Training	1408		50,000				
MGMT. IMPR.								
	Preparation of HAs Annual Plan	1408		20,000				
	Utility Allowance Study	1408		15,000				
	HA Staff Training Programs	1408		20,000				
	(PHAS, REAC, Computer, Etc.)							
	Community Services Program	1408		40,000				
	Physical Security Program	1408		50,000				
	Homeownership Training	1408		15,000				
	Total			210,000				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE Administration	Full-time & Prorated Salaries	1410		100,00				
	Staff Travel	1410		5,000				
	Sundry	1410		2,000				
	Total			107,000				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE	CFP's Audits	1411		5,000				
	Certify REAC to Audit Report	1411		3,000				
	Total			8,000				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA 2-4, 5 & 9	A&E Design Fees	1430		100,000				
LA 2-4, 5 & 9	A&E Contract Administration	1430		25,000				
LA 2-8, 9 & 10	Eng. Fees Site Surveys	1430		20,000				
	Total			145,000				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA 2-5	Landscape & Sidewalks	1450		100,00				
LA 2-8, 9 & 10	Chain Link & Wooden Fences	1450		90,000				
LA 2-1 & 2	Lawn Maintenance Program	1450		50,000				
LA 2-4	Underground Electrical Service	1450		333,543				
PHA-WIDE	Tree Trimming	1450		34,181				
	Total			607,724				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA 2-9	Comprehensive Modernization	1460	14	350,000				
HA-WIDE	Kitchen Cabinets	1460	12	25,000				
HA-WIDE	Vinyl Composition Floor Tiles	1460	17	45,000				
HA-WIDE	Weather Stripping, Painting	1460		48,000				
REAC Repairs	Thresholds, Burglar Bars							
	Removal, Handrails, Security Fence							
	Repair, Retexture Ceilings, Landscape							
	Total			468,000				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE	Ranges @ \$350.00 each	1465	100	35,000				
DWELLING								
EQUIPMENT	Refrigerators @ \$450.00 each	1465	100	45,000				
	Total			80,000				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-WIDE	Ventilating System	1470		10,000				
	Maintenance Building							
LA 2-5	HVAC Systems OMC Building	1470		30,000				
	Total			40,000				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA 2-1	Security Monitoring Equipment	1475		44,181				
	Total			44,181				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002710 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA 2-9 & 10	Relocation Cost	1495.1	14	14,000				
	Total			14,000				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program No: LA48P002710 Replacement Housing Factor No:					Federal FY of Grant: 2001
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Resident TNG Pgms	9-30-2001						
HA's Annual Plan	9-30-2001						
Utility Allowance	9-30-2001						
HA Staff Training	9-30-2001						
Community SVC PGM	9-30-2001						
Physical Security	9-30-2001						
Homeownership TNG	9-30-2001						
Salaries	9-30-2001						
Audit	9-30-2001						
A&E Fees	9-30-2001						
Site Survey Cost	9-30-2001						
Landscape/Sidewalk	9-30-2001						
Fences	9-30-2001						
Lawn Maint. PGM	9-30-2001						
Underground Service	9-30-2001						
Comp. Modernization	9-30-2001						
Kitchen Cabinets	9-30-2001						
VC Floor Tiles	9-30-2001						
Ranges & Refrigerators	9-30-2001						
Ventilating system	9-30-2001						
Security System	9-30-2001						

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P00250100 Replacement Housing Factor Grant No:			Federal FY of Grant: FY 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements Soft Costs	\$120,000.00	\$120,000.00	\$34,164.00	\$34,164.00
	Management Improvements Hard Costs				
4	1410 Administration	\$96,000.00	\$96,000.00	\$55,939.96	\$55,939.96
5	1411 Audit	\$8,000.00	\$8,000.00	\$0.00	\$0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$90,000.00	\$80,448.00	\$0.00	\$0.00
8	1440 Site Acquisition				
9	1450 Site Improvement	\$53,930.00	\$63,482.00	\$22,152.00	\$22,152.00
10	1460 Dwelling Structures	\$1,067,067.00	\$1,198,599.00	\$49,998.84	\$49,998.84
11	1465.1 Dwelling Equipment—Nonexpendable	\$77,500.00	\$77,500.00	\$0.00	\$0.00
12	1470 Nondwelling Structures	\$135,227.00	\$3,695.00	\$3,695.00	\$3,695.00
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	\$42,000.00	\$42,000.00	\$0.00	\$0.00
18	1499 Development Activities				

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P00250100 Replacement Housing Factor Grant No:			Federal FY of Grant: FY 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	\$1,689,724.00	\$1,689,724.00	\$165,949.80	\$165,949.80
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs	\$35,000.00	\$35,000.00		
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures	\$1,007,067.00	\$1,007,067.00		
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002709 Replacement Housing Factor Grant No:					Federal FY of Grant: FY2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA-WIDE Management	A. Provide resident training in job readiness and/or educational skills		1408		\$35,000.00	\$35,000.00	\$34,164.00	\$34,164.00	
Improvements	B. Upgrade and enhance automated software		1408		\$5,000.00	\$5,000.00	0.00	0.00	
	B. Expand public housing security program		1408		\$35,000.00	\$35,000.00	0.00	0.00	
	D. Staff training on REAC & PHAS		1408		\$15,000.00	\$15,000.00	0.00	0.00	
	E. Extend FSS program in public housing		1408		\$20,000.00	\$20,000.00	0.00	0.00	
	F. Expand homeownership training program		1408		\$10,000.00	\$10,000.00	0.00	0.00	
					\$120,000.00	\$125,000.00	\$34,164.00	\$34,164.00	
PHA-WIDE Administration	A. Full-time & prorated salaries		1410.1		\$90,000.00	\$90,000.00	\$55,019.13	\$55,019.13	
	B. Staff travel during implementation		1410.10		\$1,000.00	\$1,000.00	0.00	0.00	
	C. Advertise for bids, RFP's, construction & bidding documents reproduction costs		1410.12		\$3,500.00	\$3,500.00	\$261.65	\$261.65	
	D. Sundry		1410.19		\$1,500.00	\$1,500.00	\$659.18	\$659.18	
					\$96,000.00	\$96,000.00	\$55,939.96	\$55,393.96	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P00250100 Replacement Housing Factor Grant No:					Federal FY of Grant: FY2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
Audit	A. Employ an ICPA to audit CGP '98, '99, & 2000		1411		\$4,500.00	\$4,500.00	\$0.00	\$0.00	
	B. Employ an ICPA to compare the electronic data in REAC staging database to the audit report and financial data schedule		1411		\$3,500.00	\$3,500.00	\$0.00	\$0.00	
					\$8,000.00	\$8,000.00	\$0.00	\$0.00	
Fees & Costs	A. Engineering study (i.e. due diligence) on a facility for the PHA's central office		1430		\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	B. A&E fees to design construction documents for LA 2-8 & LA 2-9 scattered sites & LA 2-1 OMC building parking area		1430		\$70,000.00	\$60,448.00	\$0.00	\$0.00	
	C. A&E fees for inspections & contract administration		1430		\$10,000.00	\$10,000.00	\$0.00	\$0.00	
					\$90,000.00	\$80,448.00	\$0.00	\$0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P00250100 Replacement Housing Factor Grant No:					Federal FY of Grant: FY2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
Site Improvements	A. Extend lawn maintenance program at LA 2-1 \$ LA 2-2		1450		\$53,930.00	\$53,930.00	\$12,600.00	\$12,600.00	
	B. Replace fuel tank @ maintenance		1450		\$0.00	\$9,552.00	\$9,552.00	\$9,552.00	Complete
					\$53,930.00	\$63,482.00	\$22,152.00	\$22,152.00	
Dwelling Structures	C. Upgrade units to modernization and energy conservation standards in LA 2-8 & LA 2-9 scattered sites		1460	77	\$1,007,067.00	\$1,007,067.00	\$0.00	\$0.00	
	B. Upgrade units participating in the homeownership program to meet local codes & HQS for LA 2-3, 2-8, 2-9, 2-10 & 2-11 scattered sites		1460	6	\$60,000.00	\$60,000.00	\$0.00	\$0.00	
PHA-WIDE	C. Replace floor tile		1460		\$0.00	\$100,000.00	\$39,865.00	\$39,865.00	
	D. Replace cabinets		1460		\$0.00	\$31,532.00	\$10,133.84	\$10,133.84	
					\$1,067,067.00	\$1,198,599.00	\$49,998.84	\$49,998.84	
PHA-WIDE Dwelling Equipment	A. Replace ranges @ \$350.00 each		1465	100	\$35,000.00	\$35,000.00	\$0.00	\$0.00	
	B. Replace refrigerators @ \$425.00 each		1465	100	\$42,500.00	\$42,500.00	\$0.00	\$0.00	
					\$77,500.00	\$77,500.00	\$0.00	\$0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

[illegible]

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name:			Grant Type and Number Capital Fund Program No: LA48P00250100 Replacement Housing Factor No:				Federal FY of Grant:	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
Management Improvements								
A.	03-30-2001	09-30-2002		09-30-2003				
B.	03-30-2001	09-30-2002		09-30-2003				
C.	03-30-2001	09-30-2002		09-30-2003				
D.	03-30-2001	09-30-2002		09-30-2003				
E.	03-30-2001	09-30-2002		09-30-2003				
F.	03-30-2001	09-30-2002		09-30-2003				
Audit								
A.	09-30-2000	09-30-2002		09-30-2003				
B.	09-30-2000	09-30-2002		09-30-2003				
Fees & Costs								
A.	09-30-2000	09-30-2002		09-30-2003				
B.	09-30-2000	09-30-2002		09-30-2003				
C.	09-30-2000	09-30-2002		09-30-2003				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name:			Grant Type and Number Capital Fund Program No: LA48P00250100 Replacement Housing Factor No:			Federal FY of Grant:	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual	
Site Improvements							
A.	09-30-2000			09-30-2003			
B.		06-30-2000	06-30-2000		06-30-2000	06-30-2000	Completed
Dwelling Structures							
A.	03-30-2001	09-30-2002		09-30-2003			
B.	06-30-2001	09-30-2002		09-30-2003			
Dwelling Equipment							
A.	03-30-2001	09-30-2002		09-30-2003			
B.	03-30-2001	09-30-2002		09-30-2003			
Non-Dwelling Structures							
A.	09-30-2000	09-30-2002		09-30-2003			
Relocation Costs							
A.	06-30-2001	09-30-2002		09-30-2003			

Public Housing Drug Elimination Program Plan

SHREVEPORT HOUSING AUTHORITY FY 2001 FUNDING

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

A. Amount of PHDEP Grant **\$ 229,476**

B. Eligibility type (Indicate with an "x") N1 _____ N2 _____ R X _____

C. FFY in which funding is requested **2001**

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The Shreveport Housing Authority's drug elimination program is designed to enable our residents to live in a community of peace and safety by providing a high level of attention by local law enforcement and by making physical improvements to enhance security at our two largest sites. The centerpiece of this program will be the installation of security cameras to help eliminate drug activity and reduce crime at the Jackson Heights and Wilkinson Terrace sites. This effort combines with our existing *Operation Safe and Sound 2000* program, the City of Shreveport's *Weed and Seed* Program and the SHA's policy of *One Strike and You're Out*, and the SHA's *resident outreach and involvement* activities. This year's activity is directly related to The Five Year Plan's goal of reducing crime-related activities by 85%.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Jackson Heights	270	669
Wilkinson Terrace	184	400
Total	454	1,069

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

6 Months _____ 12 Months ☒ 18 Months _____ 24 Months _____ Other _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995 <input checked="" type="checkbox"/>	\$250,000	LA 48 DEP 0020195	\$0	Expended	N/A
FY 1996	N/A				
FY 1997	N/A				
FY1998	N/A				
FY 1999 <input checked="" type="checkbox"/>	\$205,424	LA 48 DEP 0020199	\$205,424	Expended	N/A
FY 2000 <input checked="" type="checkbox"/>	\$214,094	LA 48 DEP 0020100	\$130,429		

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

Goal of PHDEP Program: Reduce drug-related crime in and around public housing by 85% in 5 years.

Current Year Objectives: Deter crime by installing security cameras
Deter crime and enforce the law through coordination and cooperation with the Shreveport Police Department
Involve more residents in crime prevention activities through outreach

Primary Locations: Conduct of resident outreach, installation of security cameras, and coordination with local police will take place at:
✓LA 2-1 Jackson Heights 1411 Milam Street (270 units)
✓LA 2-2 Wilkinson Terrace 2725 Southern Ave. (184 units)

Secondary Locations: Conduct of resident outreach and coordination with local police will take place at:
✓LA 2-4 Greenwood Terrace
✓LA 2-5 Barton Drive Manor

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY 2001 PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	\$229,476
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
TOTAL PHDEP FUNDING	\$229,476

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 - Reimbursement of Law Enforcement					Total PHDEP Funding: \$0		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9120 - Security Personnel					Total PHDEP Funding: \$0		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHED P Funding	Other Funding (Amount /Source)	Performance Indicators
1. Local Law Enforcement			1/01/02	12/31/02	\$0	\$0	Crime statistics, resident satisfaction
2.							
3.							

9130 - Employment of Investigators					Total PHDEP Funding: \$0		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9140 - Voluntary Tenant Patrol					Total PHDEP Funding: \$0		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$229,476		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.Install Security Cameras and security monitoring equipment			1/01/02	12/31/02	\$229,476	\$50,000/ Capital Fund	Crime statistics, resident satisfaction
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$0		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9170 - Drug Intervention					Total PHDEP Funding: \$0		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$0		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					Total PHDEP Funds: \$0		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

Section 3: Expenditure/Obligation Milestones

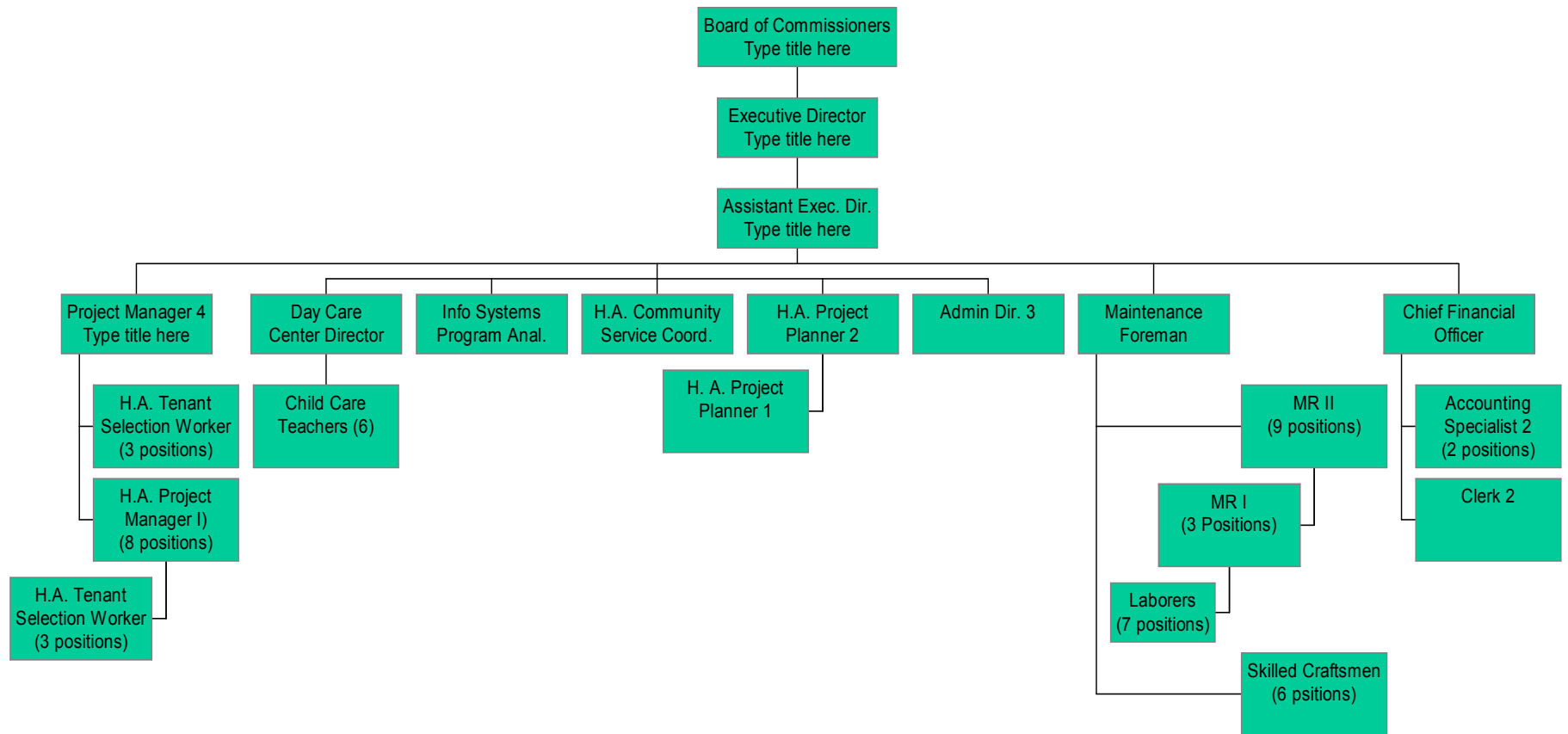
Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant Funds By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Funds by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110				
9120				
9130				
9140				
9150	Activity 1	\$229,476	Activity 1	\$229,476
9160				
9170				
9180				
9190				
TOTAL		\$229,476		\$229,476

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

SHA TABLE OF ORGANIZATION



Attachment F – List of SHA Resident Advisory Board Members

The following persons are serving on the RAB and are participating in the resident review and comment upon the Shreveport Housing Authority's 2001 Annual Plan:

Resident Advisory Board

President – Harold Kelly
Vice President – James Murray
Secretary – Paula Kelly
Treasurer – Catherine Poole

Members

Marie Johnson (Public Housing)

Harold Kelly (Public Housing)

Paula Kelly (Public Housing)

Pasty Lee (Public Housing)

Barbara Morrow (Public Housing)

James Murray (Public Housing)

Catherine Poole (Public Housing)

Charlotte Sessions (Section 8/New Construction)

Freddie Shaw (Public Housing)

ATTACHMENT G

SUMMARY OF SHA PLAN FOR IMPLEMENTING THE COMMUNITY SERVICE REQUIREMENT

By virtue of legislation enacted through the Quality Housing and Work Responsibility Act of 1998 (The Act), housing authorities and adult public housing residents are mandated to comply with the community service requirement beginning with housing authorities fiscal years that commence on or after October 1, 2000.

The Housing Authority of the City of Shreveport (SHA) has developed and is implementing a policy for administering the Community Service Program and Economic Self-Sufficiency Program.

The requirements listed below summarize the policy and procedures that are effective for all nonexempt residents following execution of a lease containing community service and self-sufficiency requirements by the families' heads of household.

1. Contribute 8 hours per month of community service (not including political activities); or
2. Participate in an economic self-sufficiency program for 8 hours per month; or
3. Perform 8 hours per month of combined activities as described in paragraphs (1) and (2) above.

For an adult resident to be exempt from these requirements, the resident must be classified in at least one of the following categories:

1. Is 62 years or older;
2. (i) Is a person with a disability(s); or
(ii) A primary caretaker of such an individual;
3. Is engaged in work activities or job readiness training; or
4. Engaged in a work activity under the State program, (i.e. welfare-to-work program); or
5. A full-time student.

The lease shall specify that it shall be renewed automatically for all purposes, unless the family fails to comply with the service requirement. Violation of the service requirement is just cause for nonrenewal of the lease at the end of the twelve month lease term, but not for termination of tenancy during the course of the twelve month lease term.

At least 30 days before the expiration of the lease term, SHA shall verify compliance of the community service requirement. Self-certification by residents is not acceptable. Third party certification must be provided by the entity with whom the resident is working.

If the resident or another family member has violated the service requirement, the SHA shall not renew the dwelling lease upon expiration of the term unless:

1. The resident, and any other noncompliant resident, enter into a written agreement with the SHA, in the form and manner required by the SHA, to cure such noncompliance by completing the additional hours of community service or economic self-sufficiency activity needed to make up the total number of hours required over the twelve-month term of the new lease; and
2. All other members of the family who are subject to the service requirement are currently complying with the service requirement or are no longer residing in the unit.

The resident must notify the SHA of any change in status at the time he/she becomes aware of such change. Failure to notify the SHA of a change in status shall result in the SHA relying solely upon the "current" information regarding the specific resident.

In implementing the community service requirement, the SHA **will not** substitute community service for work ordinarily performed by public housing employees or replace a job at any location where community work requirements are performed.

The SHA shall exercise administer its community service program by:

- Forming cooperative partnership/relationships with the other entities (i.e. qualified organizations, agencies or institutions or resident organizations) with a community mission in order to make opportunities available for residents; and
- Providing program administration through a combination of staff activities and contracts with a third party.

All community service programs under the SHA's jurisdiction whether directly administered, or through partnerships with qualified organizations or through contracts with such organizations shall be accessible for and to persons with disabilities.

ATTACHMENT H

Description of Pet Policy

The pet policy authorizes residents, regardless of housing development, to keep pets. It sets forth rules and guidelines regarding the type of pets that may be kept, registration of pets, their care, their behavior and remedies for violation of the pet policy and its rules.

- Except for birds, fish, hamsters and other miniature pets, only one pet may be kept in any one dwelling unit.
- Pets shall be limited to companion animals which are defined as domestic household pets such as dogs, cats, small caged birds, gerbils, small turtles, hamsters, rabbits and fish. There are size limits on pets and rules for caging and/or physical restraints on pets, as well as birth control and vaccination.
- Reptiles, exotic animals and birds of prey are not considered household pets and may not be kept as a pet at any time.
- No aggressive or vicious animal may be kept as a pet at any time.
- Mature cats may not exceed 18 pounds. Mature dogs may not exceed 40 pounds.
- Residents must complete a pet application and registration prior to the initial possession of a pet. Annual registration of the pet is required.
- The pet deposit is \$300 for a dog or cat.
- Dogs and cats must be licensed by the municipality.
- Dogs and cats over six months of age must be spayed or neutered.
- Pets must be confined or on a leash. Owners are responsible for immediately cleaning up pet waste.
- All pet care and treatment must be in conformance with local ordinances.
- Pets shall not interfere with other residents' quiet enjoyment of the premises. Pets are not allowed to become nuisances.
- Certified guide, signal, or service dogs may be kept by persons with visual, hearing or physical disabilities. Owners and tenants are responsible for visiting pets.
- Pet owners must indemnify the SHA and hold it harmless against loss or liability.
- The pet policy is a provision of the dwelling lease. Violation of the pet policy is a violation of the lease.
- Enforcement of the pet policy shall be carried out in the manner of enforcement of the lease.

SUMMARY OF PROGRESS IN MEETING YEAR ONE GOALS AND OBJECTIVES

The Shreveport Housing Authority accomplished a number of its Year One objectives. The agency is particularly proud of its success in obtaining additional Section 8 Vouchers and providing a better working environment for its employees. The SHA was also pro-active in providing additional training to its staff and in setting the stage for the development of additional units of affordable housing. Finally, the SHA has been thoroughly engaged in the improvement of the physical condition of its public housing through the continued implementation of the Capital Fund Program.

The following is a brief explanation of SHA progress during Year One in meeting its 5-Year Goals and Objectives. Please refer to the original 5-Year Agency Plan for the details of the Goals, Objectives, Strategies and Expected Outcomes.

RELATED SHA VISION, GOALS AND OBJECTIVES:

Vision: **Assured availability of quality and affordable mixed income housing in geographically diverse neighborhoods.**

- **Produce 200 new units of affordable housing through public/private partnerships**

The SHA continued to work with community-based non-profits and local government to facilitate and/or support the development of affordable single-family homes in targeted locations within Shreveport. This activity will lead to the creation of housing on scattered vacant lots. The SHA applied for, and received, additional Section 8 Vouchers during the first year of the plan. The SHA has also issued an RFP for a development partner to jointly develop approximately 50 units of affordable housing.

- **Modernize or redevelop 100% of existing public housing to market standards.**

The SHA expended over a million dollars on physical improvements to several SHA properties.

HUD STRATEGIC GOAL: Ensure equal opportunity in housing for all Americans

RELATED SHA VISION, GOALS AND OBJECTIVES:

Vision: **A broad choice of affordable housing options in diverse areas of the the SHA's jurisdiction.**

- **Ensure that all program participants recognize and effectively deal with discrimination**

Section 8 staff received instruction on the proper method of briefing Section 8 Voucher-Holders. This included instruction in helping program participants recognize discriminatory practices and how to report them.

- **Reduce the impact of transportation as a barrier to housing choice by advocating for the enhancement of the public transportation system.**

No action was taken with respect to this issue in the first year of the PHA plan.

- **Expand housing choice by enhancing the ability of the Section 8 program to access housing in non-impacted areas.**

Additional briefing material was presented to voucher-holders that were engaged in a housing search. Further, the staff instruction mentioned above also included information on providing participants with information on housing availability outside of areas of low-income concentrations.

HUD STRATEGIC GOAL: Promote self-sufficiency and asset development of families and individuals

RELATED SHA VISION, GOALS AND OBJECTIVES:

Vision: **An assisted population wherein the dominant attitude is one of self-sufficiency and the opportunities to become self-sufficient are readily available.**

- **Increase the number of affordable child care slots by 50%.**

No action was taken in this area during the first year of the SHA 5-Year Plan.

- **Achieve a tenant population in which at least 90% of non-elderly/non-handicapped public housing residents and 75% of non-elderly/non-handicapped Section 8 participants are working, in school or in job training.**

The SHA took affirmative steps to increase enrollment and effectiveness of its FSS program. It instituted a marketing program and renewed commitments among its partners to provide a higher level of service to program participants. In addition, Flat Rents were instituted as an incentive for residents to obtain jobs and/or increase their income. The SHA continued to participate with its key partners in providing job training and employment opportunities for program participants. Finally, the SHA utilized Capital Fund money to support resident training programs and homeownership training.

- **Increase Public Housing Residents' level of educational attainment.**

The SHA continued to support and/or administer a wide array of educational programs. On-site activities included tutorials and GED classes. A continuing partnership with local institutions of education was used to facilitate resident and program participant involvement in, and success with, off-site educational programs.

- **Raise Public Housing Residents' level of awareness and use of key living skills.**

Staffing constraints prevented significant activity in this area during the first year of the plan.

HUD STRATEGIC GOAL: Improve quality of life and economic viability

RELATED SHA VISION, GOALS AND OBJECTIVES:

Vision: **The evolution of neighborhoods into stable communities in which residents have a higher degree of satisfaction and involvement.**

- **Increase level of resident pride and satisfaction with physical surroundings**

The SHA expended Capital Funds on landscaping in some of the housing developments. The design of the site improvements, as well as other improvements to buildings and dwellings, was carried out with the input of the residents.

Management also strengthened its efforts to increase resident responsibility for the condition of the properties. Resident responsibility was reinforced through the implementation of stringent inspections and follow-up by managers.

- **Increase residents' perception of safety**

The SHA continued its implementation of the Drug Elimination Program at the housing developments. (see PHDEP plan for 2001-2001 for details of activities)

- **Reduce the incidence of interpersonal conflicts**

The SHA focused on lease enforcement during the first plan year. Managers also participated in the development of new admissions and occupancy policies, the result of which should be reduced management/tenant conflict.

SHA INTERNAL GOAL: Improve service delivery to the primary customer

RELATED SHA VISION, GOALS AND OBJECTIVES:

Vision: The delivery of high quality services in an efficient, effective and consumer-friendly fashion.

- **Increase employee efficiency.**

The staff participated in training on the Public Housing Assessment System. This training will enable staff to fully understand the HUD's expectations for PHA performance and how to improve their individual performance to enhance agency operations. Staff also received training in performing inspections. This should improve the staff performance in the area of lease enforcement.

- **Improve employee morale and productivity.**

Staff were provided with a new working environment. During the first year of the plan, the SHA moved its administrative offices to a facility that is much more conducive to the conduct of the agency's business.

- **Enhance housing production capacity by developing formal partnerships.**

The SHA has solicited a development partner to assist with its planned affordable housing production. The evaluation and selection process is underway.

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P00250100 Replacement Housing Factor Grant No:			Federal FY of Grant: FY 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements Soft Costs	\$120,000.00	\$125,000.00	\$34,164.00	\$34,164.00
	Management Improvements Hard Costs				
4	1410 Administration	\$96,000.00	\$121,000.00	\$55,939.96	\$51,515.52
5	1411 Audit	\$8,000.00	\$8,000.00	\$0.00	\$0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$90,000.00	\$70,448.00	\$0.00	\$0.00
8	1440 Site Acquisition				
9	1450 Site Improvement	\$53,930.00	\$80,435.75	\$22,152.00	\$22,152.00
10	1460 Dwelling Structures	\$1,067,067.00	\$1,210,107.75	\$49,998.84	\$49,998.84
11	1465.1 Dwelling Equipment—Nonexpendable	\$77,500.00	\$50,037.50	\$36,370.00	\$0.00
12	1470 Nondwelling Structures	\$135,227.00	\$3,695.00	\$0.00	\$0.00
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	\$42,000.00	\$21,000.00	\$0.00	\$0.00
18	1499 Development Activities				

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P00250100 Replacement Housing Factor Grant No:			Federal FY of Grant: FY 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	\$1,689,724.00	\$1,689,724.00	\$198,624.80	\$157,830.36
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs	\$35,000.00	\$35,000.00		
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures	\$1,007,067.00	\$1,007,067.00		
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002709 Replacement Housing Factor Grant No:					Federal FY of Grant: FY2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
PHA-WIDE Management	A. Provide resident training in job readiness and/or educational skills		1408		\$35,000.00	\$40,000.00	\$34,164.00	\$34,164.00	
Improvements	B. Upgrade and enhance automated software		1408		\$5,000.00	\$5,000.00	0.00	0.00	
	B. Expand public housing security program		1408		\$35,000.00	\$35,000.00	0.00	0.00	
	D. Staff training on REAC & PHAS		1408		\$15,000.00	\$15,000.00	0.00	0.00	
	E. Extend FSS program in public housing		1408		\$20,000.00	\$20,000.00	0.00	0.00	
	F. Expand homeownership training program		1408		\$10,000.00	\$10,000.00	0.00	0.00	
					\$120,000.00	\$120,000.00	\$34,164.00	\$34,164.00	
PHA-WIDE Administration	A. Full-time & prorated salaries		1410.1		\$90,000.00	\$115,000.00	\$55,019.13	\$50,594.69	
	B. Staff travel during implementation		1410.10		\$1,000.00	\$1,000.00	0.00	0.00	
	C. Advertise for bids, RFP's, construction & bidding documents reproduction costs		1410.12		\$3,500.00	\$3,500.00	\$261.65	\$261.65	
	D. Sundry		1410.19		\$1,500.00	\$1,500.00	\$659.18	\$659.18	
					\$96,000.00	\$121,000.00	\$55,939.96	\$51,515.52	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002709 Replacement Housing Factor Grant No:					Federal FY of Grant: FY2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
Audit	A. Employ an ICPA to audit CGP '98, '99, & 2000		1411		\$4,500.00	\$4,500.00	\$0.00	\$0.00	
	B. Employ an ICPA to compare the electronic data in REAC staging database to the audit report and financial data schedule		1411		\$3,500.00	\$3,500.00	\$0.00	\$0.00	
					\$8,000.00	\$8,000.00	\$0.00	\$0.00	
Fees & Costs	A. Engineering study (i.e. due diligence) on a facility for the PHA's central office		1430		\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	B. A&E fees to design construction documents for LA 2-8 & LA 2-9 scattered sites & LA 2-1 OMC building parking area		1430		\$70,000.00	\$60,448.00	\$0.00	\$0.00	
	C. A&E fees for inspections & contract administration		1430		\$10,000.00	\$10,000.00	\$0.00	\$0.00	
					\$90,000.00	\$70,448.00	\$0.00	\$0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002709 Replacement Housing Factor Grant No:					Federal FY of Grant: FY2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
Site Improvements	A. Extend lawn maintenance program at LA 2-1 \$ LA 2-2		1450		\$53,930.00	\$65,000.00	\$12,600.00	\$12,600.00	
	B. Replace fuel tank @ maintenance		1450		\$0.00	\$9,552.00	\$9,552.00	\$9,552.00	Complete
LA 2-10	C. Replace gas line to house		1450		\$0.00	\$887.50	\$0.00	\$0.00	
LA 2-1	D. Fabricate & install exterior handrails		1450		\$0.00	\$4,996.25	\$0.00	\$0.00	
					\$53,930.00	\$80,435.75	\$22,152.00	\$22,152.00	
Dwelling Structures	C. Upgrade units to modernization and energy conservation standards in LA 2-8 & LA 2-9 scattered sites		1460	77	\$1,007,067.00	\$1,007,067.00	\$0.00	\$0.00	
LA 2-3, 2-8, 2-9, 2-10, 2-11	B. Upgrade units participating in the homeownership program to meet local codes & HQS		1460	6	\$60,000.00	\$60,000.00	\$0.00	\$0.00	
PHA-WIDE	C. Replace floor tile		1460		\$0.00	\$120,000.00	\$39,865.00	\$39,865.00	
	D. Replace cabinets		1460		\$0.00	\$23,040.75	\$10,133.84	\$10,133.84	
					\$1,067,067.00	\$1,210,107.75	\$49,998.84	\$49,998.84	
PHA-WIDE	A. Replace ranges @ \$350.00 each		1465	100	\$35,000.00	\$19,637.50	\$5,970.00	\$0.00	
Dwelling	B. Replace refrigerators @ \$425.00 each		1465	100	\$42,500.00	\$30,400.00	\$30,400.00	\$0.00	
Equipment					\$77,500.00	\$50,037.50	\$36,370.00	\$0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shreveport		Grant Type and Number Capital Fund Program Grant No: LA48P002709 Replacement Housing Factor Grant No:					Federal FY of Grant: FY2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
Non-Dwelling Structures	A. Prorata share of the acquisition cost for a central office facility		1470		\$135,227.00	\$0.00	\$0.00	\$0.00	
	B. Replace floor tile @ LA 2-2 OMC		1470		\$0.00	\$3,695.00	\$0.00	\$0.00	
					\$135,227.00	\$3,695.00	\$0.00	\$0.00	
Relocation Costs	A. Relocation of residents during Modernization work @\$1,000.00 per unit		1495.1	42	\$42,000.00	\$21,000.00	\$0.00	\$0.00	
					\$42,000.00	\$21,000.00	\$0.00	\$0.00	
					\$1,689,724.00	\$1,689,724.00	\$198,624.80	\$157,830.36	

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name:			Grant Type and Number Capital Fund Program No: Replacement Housing Factor No:				Federal FY of Grant:
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Management Improvements							
A.	03-30-2001	09-30-2002		09-30-2003			
B.	03-30-2001	09-30-2002		09-30-2003			
C.	03-30-2001	09-30-2002		09-30-2003			
D.	03-30-2001	09-30-2002		09-30-2003			
E.	03-30-2001	09-30-2002		09-30-2003			
F.	03-30-2001	09-30-2002		09-30-2003			
Audit							
A.	09-30-2000	09-30-2002		09-30-2003			
B.	09-30-2000	09-30-2002		09-30-2003			
Fees & Costs							
A.	09-30-2000	09-30-2002		09-30-2003			
B.	09-30-2000	09-30-2002		09-30-2003			
C.	09-30-2000	09-30-2002		09-30-2003			

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name:			Grant Type and Number Capital Fund Program No: Replacement Housing Factor No:				Federal FY of Grant:
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Site Improvements							
A.	09-30-2000			09-30-2003			
B.		06-30-2000	06-30-2000		06-30-2000	06-30-2000	Completed
C.		06-30-2001			06-30-2001		
D.		06-30-2001			06-30-2001		
Dwelling Structures							
A.	03-30-2001	09-30-2002		09-30-2003			
B.	06-30-2001	09-30-2002		09-30-2003			
C.		09-30-2002			09-30-2003		
D.		09-30-2002			09-30-2003		
Dwelling Equipment							
A.	03-30-2001	09-30-2002		09-30-2003			
B.	03-30-2001	09-30-2002		09-30-2003			
Non-Dwelling Structures							
A.	09-30-2000	09-30-2002		09-30-2003			
Relocation Costs							
A.	06-30-2001	09-30-2002		09-30-2003			

